

## INTERIM IRM PROCEDURAL UPDATE

**DATE:** 02/29/2012

**NUMBER:** WI-21-0212-0517

**SUBJECT:** Form 2848 revised October 2011

**AFFECTED IRM(s)/SUBSECTION(s):** 21.3.10

**CHANGE(s):**

**IRM 21.3.10.2.3** - Added information pertaining to Form 2848 revised October 2011. Renumbered (2) to (3) and added Note pertaining to Form 2848, Specific Use

2. As of March 2, 2012, the CAF function will not process Form 2848 submitted using a version older than the October 2011 revision. If the third party faxes a prior revision, inform the third party that the Form 2848 submitted cannot be loaded to the CAF database and to resubmit using the October 2011 revision. However, you can provide assistance as long as all essential elements are presented on the Form 2848. See IRM 21.3.7.5.1, *Essential Elements for Form 2848 and Form 8821*.

3. Form 2848 and Form 8821 with CAF criteria (received in PPS) must be sent to CAF, after assisting the caller with their inquiry. **Exception** if line 4 of Form 2848 or Form 8821 is checked specific use, treat as classified waste. **Do not send to CAF.** See IRM 21.3.7.8.11, *Specific Use Authorizations*. **Note:** Form 2848, Specific Use, can be accepted with any revision date since specific use is not loaded to the CAF database.